

Summary notes from May 30th BGCCC Board meeting. The meeting started at 5:45 and the Board members present are: Jan, Duncan, Marji, Kristen, Mitch, Cara, Chas and Brian.

May 30th Board meeting agenda:

1. Moment for Kids: Kiki did not present as it was the 1st of the summer program and she was too busy. Brian reported out that Salida had 87 kids and BV has 67 kids.
2. Vote on the March Board meeting notes: We did not vote as Duncan did not send out the minutes but noted this was available online on the board page in our website. At the time in the agenda we did not have a quorum and not enough people had read the notes. We agreed to send out the notes from the March Board meeting (done) and Jan has made the motion to approve (done) and we need a second and then we will vote online and record it.
3. September 27th Gala Auction items – Marji mentioned that we will focus on auction items that are experienced based. What we have to date are: Monarch Dog sled; Molokai Hawaii trip + travel voucher; Arizona Golf trip – BB check with Art Gentile; Santa Fe Get Away; Fishing trip + Swag – Cara to check with Braden; Mushroom hike & instruction – Duncan to check the hike is not too tough; Surf Hotel 1 night + dinner; Creede Ticket & sleepover; Mexico house 1 week – Duncan to provide details; Salida restaurant experience and night on the town including Ghost tour; Monarch season pass & swag goodies – Duncan to look into this; Salida Spa weekend; Riveting experience.
4. Salida Facilities improvement update for 2023 & 2024 – Brian updated that the LEDs are installed with just the Board room remaining; Salida 1st Street flooring is providing the bid. We will go after it in chunks – 1st is the teen room and 1 Bathroom. We need to make these costs for the 1st wave are included in the 2023 – 2024 budget. Next year we can do more flooring and another bathroom.
5. 2023 – 2024 Budget review of the direction, goals and get your feedback – Jan lead the discussion and the talking points were included in the meeting invite. Key items that addressed: staff retention; cost of living increase (6% **but needs to be verified** as the inflation rates are **dropping**) + merit increase pool of 5% for

Brian to distribute; Safety – door entry way; Quality staff – with additional training costs. Jan also mentioned that we have planned for lower income from the One Campaign, EoY and the Gala. Grants (federal) are anticipated to come in higher than last year.

6. Finance Acumen Training Summary and key “Take Aways”: Jan to facilitated the discussion. It was agreed that the time spent was really helpful & Lauren did a marvelous job. We need to pay attention that we are putting our money to work on programs for the kids. We need to plan for the next class to finish the training and we hope to have Lauren kick off the June 27th Board meeting and hit the final items on her agenda including policy & procedures. **It would be good to get Lauren’s PPT to share.**
7. Staffing recruitment progress and discussion on how to help: Brian commented that progress has been made recently. We have had 2 accepts from Indeed for BV – Grandmother & a Yoga teacher and 2 part time employees from Alpine Achievers (Jace & James). We have additional help for the summer in Salida with Macy & Kuper. Kristen suggested that we also use LinkedIn to help us recruit staff especially for the open Senior Program Director open slots. **Brian please check and provide the full list.**
8. Committee Chair Report Out:
 - Facilities (Dustin) – Dustin was not present & Brian had already talked about the planned Salida Improvements. Duncan will ask Dustin to provide an email update for April & May.
 - Finance (Jan) – Jan reviewed the minutes and the Financial Statement Highlights memo. Total Ordinary Income was \$907.2K (125% of budget excluding in-kind income) and Total Operating Expenses were \$736.4K (107% of YTD budget excluding in-kind expenses). \$803.1K of unrestricted funds available between operating bank accounts and operating reserves at Fidelity that translate to 11.7 months of operations available. There were a number of follow up actions for Austin in the minutes. Austin needs to check with Lauren when we sweep the operating surplus into the quasi -endowment is it before or after non-cash expenses such as depreciation. There are more actions in the minutes.
 - RD (Marji) – Marji mentioned we need to update the external & internal sites with newer BV Capital Campaign graphics. The new Planned Giving document will be ready in July. Marji has sent the link for the Gala solicitation tracker. As requested, here is the link

to the Business Sponsorship Solicitation Tracker: https://docs.google.com/spreadsheets/d/1zILQ4EkV-2F85uTR4LTr3C9-GC9xvEg-/edit?skip_itp2_check=true#gid=182679247

- Safety (Mitch) - Safety Committee is making sure that we are prepared with the rush of kids coming in for summer. There was 1 incident with a kid having fainting spells and the staff is prepared and on the lookout. There were 2 kids denied access for now to the BV Club for bullying. New door knob locks are installed and room labeling is done inside & outside for safety identification purposes. Front door access improvements are scheduled now for August.
 - BV Capital Campaign (Cara); 2 new Docs from Tessa – new pledge form & tax credit; Getting busy getting the match dollars for Julie's \$750K donation; The request to get a 5' extension to the new BV facility has been requested to the Board of Trustees and we have their approval to proceed to further detail all the implications. 5 grants are being worked hard included: Climax mine; CO Health Foundation; El Pomar Foundation; Botcher and the Daniels fund.
 - Governance (Duncan) – All Committee Chair need to write up their notes and send the them to Tessa; Our Policy & Procedures need an update – Duncan to take the action; Dashboard has been updated and all the Committee Chairs need to look at their KPIs and make sure they are current.
 - DEI (Duncan); We are wanting to form a new Ad Hoc DEI Committee and have a quarterly meeting cadence. Target audience includes Board, kids, staff, partners and volunteers. The new DEI policy is in its 2nd draft and committee members need to review it and comment. Next meeting in 1st half of July.
 - Programs (Brian) – Greg is doing his rocketry class again in BV & Salida; Drones by Kiki (involve John Graw); Science with Kuper, Cooking classes, Field trips and more are planned for the summer.
8. Wrap up & Adjourned at 7:30pm.

Next meeting is Tuesday, June 27th in BV – site to be determined in BV.

Thanks,
Duncan