

**Boys & Girls Club of Chaffee County (BGCCC)**  
**Minutes of the Investment Committee**  
**July 17, 2025**

<b>Attendance:</b>	<b>Present</b>	<b>Regrets</b>
Jared Buchan	X	
Kristen Hussey	X	
John McGowan	X	
Dan Shore	X	
Jan Schmidt	X	
Staff: Brian Beaulieu	X	

The meeting was held at the Salida club starting at 8AM; John and Kristen participated online.

**Meeting Agenda:**

1. Committee Membership changes

Jan said that Tom ("Jake") Jacobson resigned from the committee. He had served since the formation of the committee on May 11, 2021 and made significant contributions to its formation and evolution.

2. Nomination of a new Chairperson for the Committee

Jan's second three-year term on the Board of Directors ends in December. Kristen will continue to serve on the Board and will move into the treasurer role in January. Kristen will also continue to be a member of this committee. A few months back, Jan had asked John if he would be willing to step into the chairperson role before her Board term ends. She expressed a willingness to continue to take minutes, schedule meetings and otherwise help the new chairperson with some administrative tasks and to continue serving on the committee after her Board term ends should members find that helpful.

Jan then made a motion to nominate John to chair the committee effective immediately. Dan seconded the motion. It was approved unanimously.

3. Nomination of a secretary and other officers (if deemed necessary)

Following discussion about other officer roles and providing for coverage should a meeting be needed in the chairperson's absence, the following nominations were made and approved:

Dan made a motion to nominate Jan to be the secretary effective immediately. John seconded the motion. It was approved unanimously.

Jan made a motion to nominate Kristen to serve as the vice chair. Jared seconded the motion. It was approved unanimously.

4. Update on the endowment balance and performance

Jan said the endowment balance has grown to almost \$612k. The day before the meeting she had shared a report with data exported from Fidelity showing the gains and losses of each fund (attached as an exhibit to these minutes). All holdings except for the long-term bond index fund have appreciated. The total calculated gain is 9.4%. John spoke about the recent market fluctuations and advice he is offering clients.

The report includes a section showing the fund actual balances compared to the target amounts per the Vanguard 50/50 strategic model portfolio approved by the board January 30, 2024 as the asset allocation. Jan said she last rebalanced the account in January 2025.

During the discussion about rebalancing the account, the following wording in section IX of the investment policy was referenced:

*The Committee seeks to rebalance investments no less than annually as market conditions and BGCCC's needs change. If the Funds shift outside the approved annual asset allocation, the Committee is not obligated to rebalance more often than annually; the Funds may drop below or exceed the ranges in the asset allocation table above temporarily.*

Given market conditions this year, the committee unanimously determined to re-balance bi-annually. In addition, the investment of new money from the fiscal year 24-25 operating surplus will allow additional opportunities to rebalance. Jan will place the necessary trades online.

#### 5. Investment of the FY 24-25 operating surplus

Jan said that the finance committee met yesterday and reviewed preliminary financial statements for the year ended June 30, 2025. The operating surplus was \$357k. The Board's practice in recent years has been to designate most, if not all, of the surplus for the endowment. However, the organization currently has a significant amount of capital spending projected for the next several years and anticipates a very tight operating budget. In addition, the capital campaign for the new facility in Buena Vista (BV) is underway with another \$3 to \$4 million yet to raise. The finance committee unanimously approved a recommendation that the Board set aside \$150,000 as a capital reserve and divide the remaining surplus between the BV capital campaign and the endowment. The Board is expected to designate approximately \$100,000 for the committee to invest according to the approved asset allocation plan for the endowment at their next meeting at the end of August.

The committee referenced the wording in the policy with respect to the timeframe for investing the new funds and unanimously agreed on four months (September, October, November, December), which will result in being fully invested before the end of the calendar year.

#### 6. Unscheduled Items

Before wrapping up the meeting, Jan asked the committee members for thoughts about re-investing the operating reserve in CDs to lock in interest rates, noting news reports of pressure on the Fed Chair coming from the executive office to lower rates. It was noted that the Investment Policy allows up to 80% in fixed income investments. After discussion of the rates offered for different timeframes, historic lack of need to tap the reserve, minimal consequences of selling CDs prior to maturity, the following allocation was determined:

Money Market – 20%  
6-month CDs – 30%  
12-month CDs – 30%  
24-month CDs – 20%

Jared noted this was a good program to remain on and the committee agreed that setting up the CDs to auto roll was generally a good idea.

Jan made a motion to invest the operating reserve accordingly. Jared seconded the motion. It was approved unanimously.

John noted that the Investment Committee would be presenting to the Board during the August meeting and he was able to attend. Brian said the Annual Gala would be held September 3<sup>rd</sup> and offered tickets to each committee member along with a Plus One.

The meeting adjourned at approximately 9AM.

Minutes submitted by Jan Schmidt on July 20.  
Minutes approved via email. Motion to approve by John, seconded by Dan.