



**APPLICATION FOR EMPLOYMENT**

Date:

Applicant Name: (Last) (First) (Middle)

Have you ever worked or attended school under another name? If so, under what name?

Present Address:

Telephone:

Social Security No.:

Permanent Address (If different from present address):

Are you 18 years old or older?

Yes  No

Are you either a U.S. citizen or an alien authorized to work in the U.S.?

Yes  No

How were you referred to the Boys & Girls Club?

Do you have any relatives employed by the Boys & Girls Club? (If any, give dates and positions)

Yes  No

Current Colorado Drivers License Number

Have you received any moving violations in the past 3 years? (If yes, please explain)

Yes  No

Have you ever been convicted of a crime?  Yes  No

If yes, give details, including date(s):

Have you ever been convicted, charged, or accused of child abuse, child neglect, or sexual abuse of a child?

Yes  No

If yes, give details, including date(s):

**POSITION DESIRED**

Position:

Date you can start:

Salary desired:

Have you previously worked for Boys & Girls Club? (If so give dates and position)

Yes  No

Reason for leaving:

Former supervisor(s) at this company:

How did you learn about this opening?



Have you ever filed an application here before? (If so give dates and position)

Yes  No

**EDUCATION**

High School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
College/University:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
Postgraduate School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:
Vocational School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Course of Study:

Other Special Skills:

**MILITARY EXPERIENCE**

Branch of Service:	Dates Served:	Rank at Discharge:
Education and Training:		

**WORK EXPERIENCE**

Please list all previous employment, beginning with the most recent. If you need more room, you may attach another sheet of paper.

Employer:	Address:	
From      to	Position Held:	Reason for leaving:
Manager's Name & Title:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:		
Starting Salary:	Final Salary:	
Employer:	Address:	
From      to	Position Held:	Reason for leaving:
Manager's Name & Title:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:		
Starting Salary:	Final Salary:	
Employer:	Address:	



From	to	Position Held:	Reason for leaving:
Manager's Name & Title:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of Duties:			
Starting Salary:		Final Salary:	

**REFERENCES**

Please list three references other than relatives or previous employers.

Name:	Name:	Name:
Address:	Address:	Address:
Phone No.:	Phone No.:	Phone No.:
Occupation:	Occupation:	Occupation:
Relationship to You:	Relationship to You:	Relationship to You:

**AUTHORIZATION AND ACKNOWLEDGMENT**

Can you perform this job (as detailed verbally or in the job description) with or without a reasonable accommodation? (If no, please explain)  
 Yes  No

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that if I am employed, any false statements on this application may be grounds for dismissal.

I authorize investigation of all statements contained in this application. I also grant permission to contact all references listed above, and authorize them to release all information concerning my previous employment, academic credentials, and any other pertinent information these references might have, personal or otherwise. I release all parties from all liability for any damage that may result from furnishing this information to you.

I also authorize Boys & Girls Club of Chaffee County to supply information about my employment record, in whole or part, in confidence to any prospective employer, government agency, or other party having a legal and proper interest. I release Boys & Girls Club of Chaffee County from any and all liability for providing this information.

I understand that nothing in this employment application, in Boys & Girls Club of Chaffee County's policy statement or personnel guidelines, or in my communications with any Boys & Girls Club of Chaffee County official is intended to create an employment contract between Boys & Girls Club of Chaffee County and me. I understand Boys & Girls Club of Chaffee County has the right to modify its policies without providing me any notice of the changes. No promises regarding employment have been made to me. I understand that if an employment relationship is established, I have the right to terminate my employment at any time for any reason. I also understand that Boys & Girls Club of Chaffee County retains the right to terminate my employment at any time for any reason.

I hereby acknowledge that I have read and understand the preceding statement.

Applicant Signature:

Date:



## Boys & Girls Club Background Check Form

Candidate	
Last Name	First Name
Middle Name	Name Suffix
Other Name	Social Security Number
Date of Birth	Sex
Phone Number	Street Address
City	State
Zip Code	County
Drivers License State	Drivers License Number

By signing this form you are allowing Boys & Girls Club of Chaffee County to run a Social Security Screen, National Criminal File, County Criminal, Motor Vehicle Record, and Sexual Offender Search.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_